



Yearbook/Journalism Syllabus

Instructor Information:

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Course Description:

Yearbook/Journalism is a year-long course aligned with the Common Core Standards for Educational Technology and English Language Arts and Literacy. design, design software, digital photography, image manipulation software, journalistic writing Students in this class will develop skills in graphic techniques, principles of advertising including accounting and ad design, and leadership and cooperative work groups.

This course is deadline driven and will require participation outside of regular class hours. Students are expected to attend sporting events, dances, and club events as well as other student activities. Students are expected to be professional, punctual, organized, motivated, and possess strong artistic, reading and writing skills upon entering the class. This class provides foundational development in professional standards and yearbook journalism, as well as practice in adherence to due dates and accountability to peers.

Students will study the legal, ethical, and societal responsibilities of journalists and prepare material that meets those standards and responsibilities. Throughout the course, students will explore work created by historically significant and current professionals and will hone media literacy skills. Students will utilize foundational journalism skills and professional practices to create and manage an online magazine. Students will need to be organized and adhere to strict deadlines.

Syllabus Assessment Objectives:

The student must demonstrate mastery of these objectives. These objectives will be visible in the student's Power School grade book.

Educational Technology

- Creativity and Innovation
- Communication and Collaboration
- Research and Information Literacy
- Critical Thinking, Problem Solving, and Decision Making



- Digital Citizenship
- Technology Operations and Concepts

Reading

- Key Ideas and Details
- Craft and Structure
- Integration of Knowledge and Ideas
- Range of Reading and Level of Text Complexity

Writing

- Texts Types and Purposes
- Production and Distribution of Writing
- Research to Build and present Knowledge
- Range of Writing

Speaking and Listening

- Comprehension and Collaboration
- Presentation of Knowledge and Ideas

Classroom Policies and Management Plan:

The objective of my classroom management plan is to prevent problems from happening before they occur. I have based my plan on the following principles:

- **I will model the trust and respect I expect from you.**
Only by treating you with respect can I earn respect. I will not ask you to do anything I have not, or would not, do myself.
- **I will get to know you as an individual and support you in and out of the classroom.**
There is more to your life than just this class. I will strive to understand and appreciate what you hope to achieve in class and in your life.
- **I will establish strong home-school ties.**
Honest feedback (good and bad) to and from your family will enhance your learning. Timely communication is important to your success.
- **I will motivate you to learn by relating material to your life.**
I will do what I can to make the class fun and give you a reason for wanting to learn.



- **I will establish a discipline plan that treats you with dignity, recognizes good behavior, and corrects misbehavior.**

Our classroom needs structure to be effective. I will always endeavor to apply consequences fairly. Providing a positive learning environment is main objective.

A critical element of this management plan is the establishment of an equitable plan based on simple rules and logical consequences. First and foremost, all ASU Preparatory Academy policies will be strictly adhered to and enforced in this classroom, including but not limited to the use of electronic devices, dress code, and academic dishonesty. In addition to the school rules, I have established the following classroom policies to clarify my expectations of all persons in our class:

- **Integrity above all.**
- **Come to class prepared to learn. Be prepared to creative, build, investigate, study, and document every day. Be in class and ready to work at the official start time for the class. Come to class with all the necessary materials for success. Take responsibility for your own learning.**
- **Be appropriate and show respects for others. Any conduct, which is harmful, obstructive, disruptive, or interferes with the educational process is prohibited. You are expected to respect the educational environment. All Arizona State University Preparatory policies will be strictly adhered to and enforced in this classroom, including but not limited to the use of electronic devices, dress code, and academic dishonesty.**
- **Remain attentive during classroom presentations, discussions, lecture, and projects. You are responsible for attaining information given. You are also expected to be present and engaged from the beginning of class to the end. Offer ideas, participate in discussions, engage in investigations/studies/projects, and complete your own work.**
- **Be positive. Enjoy the opportunity to learn and respectfully listen to ideas and opinions that may differ from your own opinions. Put forth your best effort with every endeavor.**

Student Attendance:

- **1st VIOLATION:** Five tardies in one class equals one absence. Consequence for first violation equals lunch detention.
- **FURTHER VIOLATIONS:** equal lunch detention AND community service.

	Homework	Academic Assignments	Assessments
Turn in	<ul style="list-style-type: none"> - On due date in class (when collected) 	<ul style="list-style-type: none"> - On due date in class (when collected) 	<ul style="list-style-type: none"> - On assigned date in class
Retake/ Redo	<ul style="list-style-type: none"> - Effort questions may not be redone - Academic work may be retaken within 5 school days from grade post unless otherwise stated by the teacher. Only one redo allowed. 96% max score on redo 	<ul style="list-style-type: none"> - In order to redo, students must have turned in a <i>full attempt</i>* - Not all assignments will be eligible for redo, teacher discretion - Requirements: HW/practice or other assigned study options completed in order to be eligible for retake as well as scheduled tutoring with teacher (amount of tutoring will be at teacher discretion). - Only 1 redo allowed. - 96% max score on redo. - Redo must be completed within 5 school days from grade post unless otherwise stated by the teacher 	<ul style="list-style-type: none"> - Requirements: HW/practice or other assigned study options completed in order to be eligible for retake as well as scheduled tutoring with teacher (amount of tutoring will be at teacher discretion). - Only 1 redo allowed. - 96% max score on redo. - Redo must be completed within 5 school days from grade post unless otherwise stated by the teacher
Late	<ul style="list-style-type: none"> - Not able to turn effort assignments in late unless otherwise stated by the teacher 	<ul style="list-style-type: none"> - Academic assignments will be accepted for reduced credit up to 5 school days after due date. - After 5 days, no credit will be issued. 	<ul style="list-style-type: none"> - Sick/Documented excused absences: Completed within the amount of time absent (1 day = 1 day, 4 days = 4 days_ or at teacher discretion. - Planned absences: Assessments should be taken prior to absence.

*A *full attempt* means every question/section has been attempted with the student's best ability and turned in on original due date.



****Please note student's individualized needs will be taken into consideration. Although we have clarified due dates and turn in procedures, we will continue to meet each students individualized needs to support their success.**

Plagiarism:

It is the responsibility of the student to not deceive the instructor in any way in regard to the authorship of the work that he/she presents as his/her own. Consequences for plagiarism will be in accordance with the Arizona State University Preparatory student code of conduct. Plagiarism will be reported to the administration.

Classroom Procedures:

- No food, drink, gum, or candy in class. Closed water bottles only!
- Be prepared to develop ideas, revise and problem solve every day.
- Be prepared to write and/or create every day.
- It is the students responsibility to check the white board first thing when they walk in the room.
- Once you have entered the classroom, you are in "learning mode" and will begin completing the daily seatwork.
- Socializing/horseplay will not take place within the classroom.
- With a limited number of minutes in the class and many objectives, we must work diligently at all times.
- Passes from class will be limited. Students need to be in class at all times in order to effectively participate.
- In an effort to "go green," students will be required to participate in online discussions and submit typed assignments. Assignments will be graded electronically and returned to the student online.



Grading Information

Students enrolled at ASU Preparatory Academy will receive two letter grades in each of their courses. One of the letter grades is an **academic grade** that demonstrates if the student mastered the course objectives. The second grade is an **effort grade** that could reflect attendance, participation, discussions, or completion of practice assignments. Both of the letter grades will adhere to the following grading scale, but only the **academic grade** will be reflected on the student's final transcript and included in the G.P.A.

A*	Exceeds Plus	97-100
A	Exceeds	90-96
B	Meets	80-89
C	Approaches	70-79
D	Approaches	60-69
F	Falls Far Below	50-59

Materials: The following items are required for this class:

- A flash drive
- A planner or calendar
- A pen/pencil
- A notebook, folder, and/or other organizational materials devoted to Yearbook/Journalism only
- An open mind and positive attitude
- A student Gmail account
- A digital camera and/or a cell phone camera